

Clifton Primary School

Aspire to Achieve

Welcome to Clifton Primary School

A guide for new families

Respect Determination Care Unity

💚 Welcome to Clifton Primary School

Dear Parents and Carers,

It is my pleasure to welcome you and your family to Clifton Primary School.

At Clifton, we are proud of our warm, welcoming and inclusive school community. We know that starting a new school is an important moment for every child and family, whether you are joining us at the beginning of the school year or moving to Clifton during the year.

Our school motto, **Aspire to Achieve**, reflects our belief that every child should be encouraged, supported and inspired to achieve their very best. Our four school values — **Respect, Determination, Care and Unity** — are at the heart of everything we do.

We want every child to feel happy, safe and valued at Clifton. Alongside providing an excellent education, we are passionate about giving children enriching experiences, helping them discover new interests and creating opportunities that broaden their horizons.

We also believe that strong relationships between home and school are essential. We look forward to getting to know you and working together to help your child flourish.

I hope this guide helps you feel informed and confident as you begin your journey with us. Please remember that we are always here to help.

Welcome to the Clifton family!

Mrs Lori Greenglass
Headteacher

🏫 Starting at Clifton

We want every child to feel happy, safe and welcome when they join our school.

🌟 Your Child's First Day

Starting a new school can feel exciting and a little worrying. Our staff will help your child settle in, make friends and feel part of their new class.

Your child's teacher will welcome them, show them around the classroom and explain what happens during the school day.

👋 Getting to Know Our School

When your child joins Clifton, we will help them get to know:

- Their teacher and other adults in the classroom.
- Their classmates and new friends.
- Where to put their coat, bag and belongings.
- Where to find the toilets, playground and dining hall.
- Our school routines and expectations.

💚 Helping Your Child Settle In

Every child is different. Some children settle in quickly, while others need a little more time.

We will work with you to understand your child's needs and help them feel comfortable and confident at school.

If your child is new to English, please don't worry. We welcome children who speak many different languages and will support them as they learn.

💬 We're Here to Help

If you have any questions or concerns, please speak to your child's class teacher or a member of our school office team.

We want you and your child to feel part of the Clifton family from the very beginning!

🕑 Our School Day

We want every child to start their day feeling happy and ready to learn. Please make sure your child arrives at school on time.

🏫 School Times

	Start	Finish
Morning Nursery	8:45am	11:45am
Afternoon Nursery	12:20pm	3:20pm
Reception to Year 6	8:45am	3:15pm

☀️ Arriving at School

Our school gates open at 8:35am and close at 8:45am.

- **Nursery and Reception:** Enter through the Talbot Road gate.
- **Years 1–6:** Enter through the Clifton Road or Talbot Road car park gate.

Children in Morning Nursery and Reception to Year 6 must be through the school gates by **8:45am** so they are ready to start learning.

If you arrive after the gates have closed, please take your child to the main school office entrance on Clifton Road.

👋 Collecting Your Child

At the end of the school day, please collect your child from the correct area:

- **Nursery and Reception:** Collect your child directly from their classroom.
- **Years 1–6:** Collect your child from the school playground, accessed through the Talbot Road car park gate.

Please arrive on time to collect your child.

If someone different will be collecting your child, please let the school know in advance. Children will only be released to adults who have permission to collect them.

💚 Keeping Everyone Safe

Please follow the instructions of staff at the school gates and keep entrances clear.

If you have any questions about arriving at or collecting from school, please speak to our school office team.

📅 Attendance & Punctuality

Every school day matters! Coming to school every day and arriving on time helps your child learn, make friends and feel part of their class.

🌟 Coming to School Every Day

We expect all children to attend school every day unless they are too unwell to come.

Regular attendance helps children:

- Keep up with their learning.
- Build friendships and feel confident.
- Develop good routines and habits.
- Make the most of everything Clifton has to offer.

⏰ Arriving on Time

School starts at 8:45am.

Our gates open at **8:35am** and close promptly at **8:45am**.

Please make sure your child is through the school gates before 8:45am.

If you arrive after the gates have closed, you must take your child to the main school office on Clifton Road.

Being late means your child misses important learning and the start of their school day.

🤒 If Your Child Is Absent

If your child is too unwell to attend school, you must let us know **on the first day of absence**.

Please contact the school office, explain why your child is absent and tell us when you expect them to return.

If your child continues to be absent, please keep the school updated.

✈️ Holidays During Term Time

Children should not miss school for holidays or family trips during term time.

Holidays will not normally be authorised. If you need to request time away from school for an exceptional reason, please contact the school office in advance.

💚 We Are Here to Help

We understand that families sometimes face difficulties that make coming to school challenging.

If you are having problems with attendance or getting your child to school on time, please speak to us.

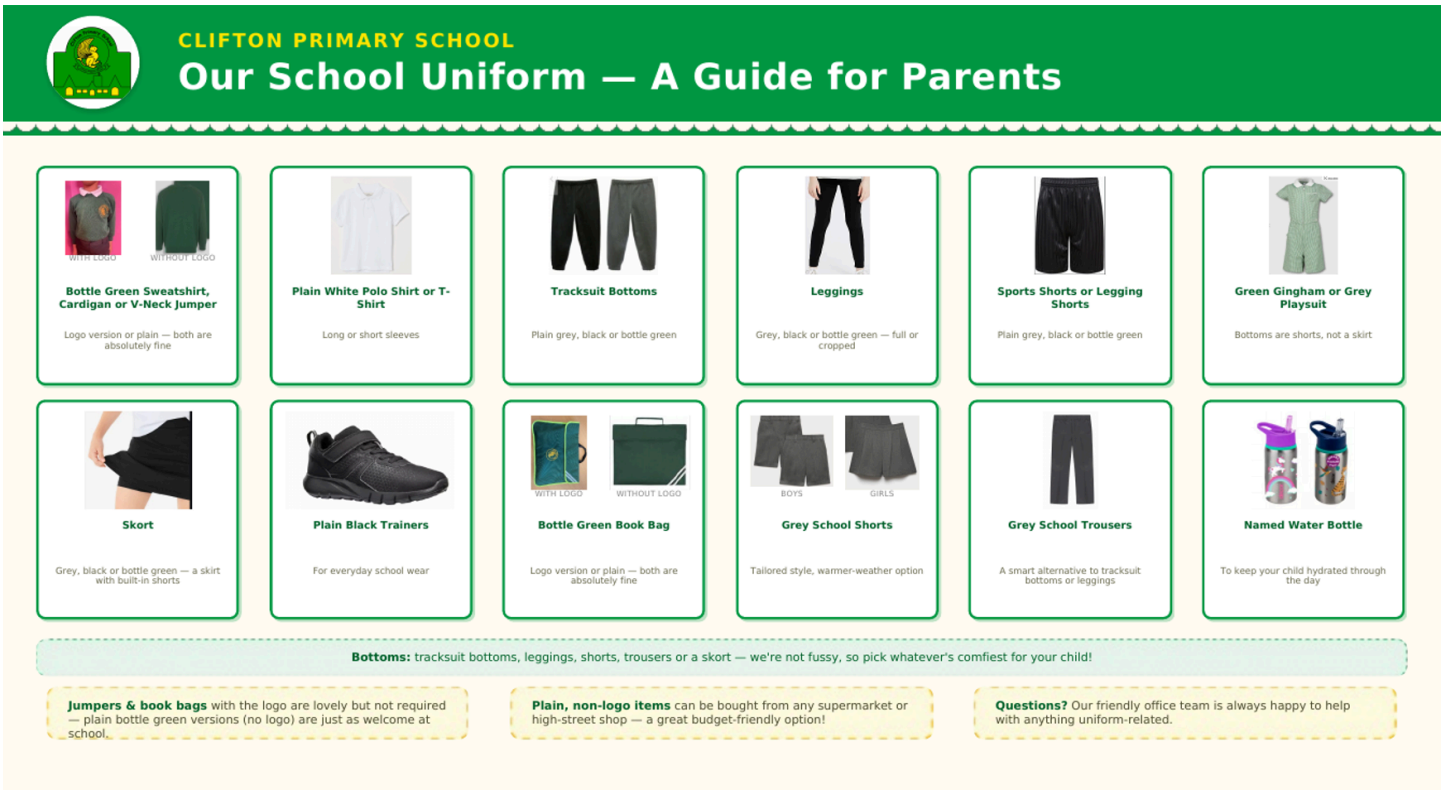
We want to work with you to help your child attend school regularly and succeed.

👕 Uniform & What to Bring

At Clifton, all children wear our **active school uniform**. Our uniform is comfortable and practical, allowing children to take part in learning, play and physical activities throughout the day.

👕 Our School Uniform

Please see the picture below to find out what your child should wear to school.



Children do not need a separate PE kit, as our active uniform is suitable for physical education.

🎒 What to Bring to School

Please make sure your child brings:

- 💧 **Water bottle** – filled with water each day.
- 🎒 **School bag** – for their belongings and letters.
- 🧥 **Coat** – suitable for the weather.
- 📚 **Reading book and reading record** – when provided by school.

🏷️ Label Everything!

Please write your child's name on **all clothing and belongings**, including jumpers, coats, bags and water bottles.

This helps us return lost items to their owners.

💚 Need Help?

If you have questions about our uniform or need support getting the items your child needs, please speak to our school office team. We are always happy to help.

📚 Learning at Clifton

At Clifton, we want every child to enjoy learning, develop confidence and achieve their very best. We provide an exciting and engaging curriculum that helps children build knowledge, learn new skills and discover their interests.

🌟 What Will My Child Learn?

Children learn a wide range of subjects, including English, maths, science, history, geography, art, music, computing and PE.

Our teachers plan lessons to meet the needs of all children, providing extra help or challenge where needed.

We also provide exciting experiences beyond the classroom to bring learning to life.

📖 Reading at Clifton

Reading is one of the most important skills your child will learn.

We encourage children to read regularly, both at school and at home.

- Younger children learn to read through our **Read Write Inc. phonics programme**.
- Children who need additional help with reading receive support at the right level.
- As children become confident readers, we encourage them to enjoy a wide range of books.

🏠 Helping Your Child Learn at Home

There are lots of simple ways you can support your child's learning:

- 📖 **Read together every day**, even for just 10 minutes.
- 💬 **Talk to your child** about what they have learnt at school.
- 🔢 **Practise counting and number skills** through everyday activities.
- 📚 **Share stories in your home language** as well as English.
- 🌟 **Celebrate their efforts** and encourage them to keep trying.

✏️ Homework

Your child's teacher will explain what homework is expected and how you can support your child at home.

Homework may include reading, spelling, maths or activities linked to classroom learning.

💚 Working Together

We want families to feel involved in their child's education. If you have questions about your child's learning or would like advice about helping at home, please speak to their class teacher.

Together, we can help every child aspire to achieve!

🍎 School Meals & Healthy Living

At Clifton, we encourage children to eat well, stay active and develop healthy habits. We also work closely with families to make sure children's medical needs are understood and supported.

🍽️ School Lunches

All children in **Reception to Year 6** can have a free school lunch.

Our school meals provide a range of nutritious dishes, with different choices available.

Children may also bring a healthy packed lunch from home.

If your child has any dietary requirements, food allergies or special food needs, please let the school office know.

💧 Water & Healthy Eating

Children only need to bring a **named water bottle filled with water** each day.

There is no need to bring snacks to school.

We encourage children to drink water regularly and make healthy food choices.

🩺 Medical Needs & Allergies

It is very important that we know about any medical conditions, allergies or medication your child needs.

Please tell the school office if your child has a medical condition, such as asthma, diabetes or a food allergy.

We may arrange a meeting with you to understand your child's needs and make sure the right support is in place.

Please do not send medication into school without speaking to the school office first.

🤒 When Your Child Is Unwell

If your child is unwell, please consider whether they are well enough to attend school.

If your child has **vomiting or diarrhoea caused by a suspected stomach bug or infection**, they must stay at home until **48 hours after their last episode**.

We understand that vomiting or diarrhoea can sometimes happen for other reasons, such as an existing medical condition. If this is the case, please speak to the school office so we can discuss your child's individual circumstances.

If you are unsure whether your child should attend school, please contact us for advice.

💚 Working Together

Please keep us informed if your child's medical or dietary needs change.

🌟 Beyond the Classroom

At Clifton, we believe that learning is about much more than what happens in the classroom. We want every child to enjoy exciting experiences, discover new interests and create happy memories.

🚌 Trips & Educational Visits

We organise a wide range of trips and visits to help bring learning to life.

Children have opportunities to visit museums, theatres, parks, historical places and other exciting locations across London and beyond. These experiences help children develop confidence, curiosity and a better understanding of the world around them.

🎨 Clubs & Activities

We offer a variety of extra-curricular clubs and activities, giving children opportunities to try something new, develop their talents and make friends.

Activities may include sports, music, art and other interests.

The clubs available can change throughout the year. We will share information with families about how to join.

🌍 Exploring New Experiences

We are passionate about giving children opportunities they might not otherwise experience.

Our enrichment programme includes activities such as:

- 🏛️ **Museum Learning** – exploring museums and discovering new things.
- 🍽️ **Restaurant Learning** – developing confidence and learning about dining experiences.
- 🎭 **Cinema & Theatre** – enjoying performances and creative experiences.
- 🚆 **Explore London** – discovering the wonderful city around us.
- 🌱 **School Garden** – learning about nature, growing and caring for our environment.

🎉 Celebrations & Special Events

Throughout the year, we celebrate different cultures, festivals and important events.

We want every child and family to feel included and proud of who they are.

🏆 Celebrating Achievements

We love recognising children's efforts, progress and achievements.

Our school awards include:

- 🌟 **Soaring Awards** – celebrating children's achievements.
- 💚 **Aspire to Achieve Awards** – recognising children who demonstrate our school motto.
- 🤝 **School Values Awards** – celebrating Respect, Determination, Care and Unity.
- 🦅 **Griffin Awards** – recognising special achievements.

At Clifton, we want every child to aspire to achieve, both inside and beyond the classroom!

💚 Keeping Children Safe & Included

At Clifton, **every child matters**. We want all children to feel safe, happy, respected and included in our school community.

We work closely with families to make sure every child receives the care and support they need.

🛡️ Keeping Children Safe

Keeping children safe is our highest priority.

All staff are trained to recognise when a child may need help or protection.

If you have a worry about your child or another child, please speak to a member of our safeguarding team.

You can find details of our safeguarding team on our school website.

🤝 Positive Behaviour & Relationships

Our four school values — **Respect, Determination, Care and Unity** — help us create a kind and caring school community.

We teach children to:

- Treat others with kindness and respect.
- Make positive choices.
- Take responsibility for their actions.
- Build healthy friendships and relationships.

We support children to understand their feelings, manage difficulties and learn from their mistakes.

🌈 Supporting Every Child

We are proud to be an inclusive school where children of all backgrounds and abilities are welcomed and valued.

Some children may need additional help with their learning, communication, emotions or physical needs.

Our teachers and inclusion team work with families to understand children's individual needs and provide appropriate support.

If your child has special educational needs or disabilities (SEND), or you are worried that they may have additional needs, please speak to our Special Educational Needs and Disabilities Coordinator (SENDCo).

Our SENDCo can listen to your concerns, offer advice and work with you to make sure your child receives the support they need.

😊 Emotional Wellbeing

We know that children learn best when they feel happy, safe and supported.

Our staff help children develop confidence, friendships and a sense of belonging.

If your child is worried, upset or finding something difficult, please let us know so we can work together to help them.

🩺 Medical Support

If your child has a medical condition, allergy or needs medication during the school day, please inform the school office.

We will work with you to understand their needs and put appropriate arrangements in place to keep them safe.

💬 Please Talk to Us

You know your child best. If you have any concerns about their safety, learning, behaviour or wellbeing, please speak to us.

We are here to listen, help and work together with you.

Every child deserves to feel safe, included and ready to achieve.

💬 Working Together

At Clifton, we believe that **children achieve their best when families and school work together**.

We want you to feel welcome, informed and involved in your child's education. There are lots of ways to stay in touch with us.

📱 ClassDojo – Keeping in Touch

We use **ClassDojo** to share updates about school life and help families communicate with teachers.

Through ClassDojo, you can:

- See updates about your child's class and learning.
- Receive reminders about classroom activities and events.
- Celebrate children's achievements.
- Send short messages to your child's teacher.

When your child joins Clifton, we will help you sign up for ClassDojo.

📧 Arbor – Important School Emails

We use **Arbor** to send important school information to parents and carers by email.

This includes school newsletters, letters, announcements and other important updates.

Please make sure the school has your correct email address and check your emails regularly.

👩‍🏫 Speaking to Your Child's Teacher

Your child's class teacher is usually the first person to speak to if you have a question or concern about their learning or school experience.

You can send a short message through ClassDojo or contact the school office to arrange a conversation.

For more serious or sensitive concerns, please arrange a meeting rather than sending a ClassDojo message.

📚 Parents' Evenings & Learning Updates

Throughout the year, we provide opportunities for you to find out how your child is progressing.

These include parents' evenings, school reports and opportunities to discuss your child's learning.

We encourage all families to take part and celebrate their child's achievements.

🏫 Our School Office

Our school office team can help with:

- Attendance and reporting absences.
- School letters and general information.
- Medical information.
- Updating your contact details.

- Arranging meetings with staff.

Please make sure we always have your correct telephone number, email address and emergency contact details.

🌍 Help with English

Many of our families speak languages other than English at home.

If you need help understanding school information or communicating with us, please let us know. We will do our best to support you.

🔗 Useful Links

Scan the QR codes to find more information on our school website.

- 📅 **Term Dates** – school holidays and INSET days.
- 🛡️ **Safeguarding** – our safeguarding team and how to get help.
- 🌈 **SEND & Inclusion** – support for children with additional needs.
- 📚 **Curriculum** – what children learn at Clifton.
- 🌟 **Beyond the Classroom** – Explore our trips, enrichment opportunities and exciting experiences.
- 👕 **School Uniform** – Find out more about our active school uniform and where to buy it.
- 📋 **School Policies** – important school information.
- 🌐 **School Website** – further information about Clifton.

Term Dates	**Safeguarding**	**SEND and Inclusion**	**Curriculum**
Beyond the Classroom	**School Uniform**	**School Policies**	**School Website**

💚 We Are Here to Help

If you are unsure about anything, please ask.

We look forward to working with you and your family throughout your child's time at Clifton!



Welcome to the Clifton Family!

We are delighted that you and your child are joining Clifton Primary School.

We hope this guide helps you feel welcome, informed and excited about becoming part of our school community.

We look forward to getting to know your family, celebrating your child's achievements and sharing many wonderful experiences together.

If you ever have a question or need support, we are always here to help.

Our School Values

- Respect
- Determination
- Care
- Unity

ASPIRE TO ACHIEVE

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