

Clifton Primary School Welcome Pack 2025-2026



Clifton Road, Southall, Middlesex, UB2 5QP

Tel: 020 85745712

Email: admin@cliftonprimary.ealing.sch.uk Web: www.cliftonprimaryschool.com

Staff

Senior Leadership Team

Miss S Dhaliwal	Acting Headteacher
Mrs L Greenglass	Headteacher (Maternity Leave)
Miss B Barum	Assistant Headteacher
Mr A Hilmi	Assistant Headteacher
Ms E Coutts	Pastoral Lead
Mrs J Watson	EYFS Lead & SENDco
Mrs S Whyte	School Business Manager

Office and Site Staff

Mrs M Verma	Office Manager
Mrs S Mandan	Administrative Assistant
Mr S Khan	Caretaker
Mrs T Brown	Medical Needs Co-ordinator

Teachers and Support Staff

Miss S Jennings	Nursery
Miss A Vogli	Reception Sunflower
Mrs J Watson (Mon-Weds)	Reception Poppy
Mrs T Kinsey (Thurs/Fri)	
Mrs E Opel (Mon-Weds)	Year 1 Daffodil
Miss C Rozario (Thurs/Fri)	
Miss E Miller	Year 1 Tulip
Ms R Abed	Year 2 Seacole
Miss A Harris	Year 2 Nightingale
Ms C Uzoka	Year 3 Rowling
Miss A Smith	Year 3 Zephaniah
Mrs Ahmadzai	Year 4 Darwin
Mr K Sahota	Year 4 Curie
Miss M Osman	Year 5 Frank
Miss S Haling	Year 5 Mandela
Miss P Nagah	Year 6 Attenborough
Miss Barum/Mr Hilmi	Year 6 Malala

Teachers and Support Staff (Continued)

Miss H Dhaliwal	PPA Teacher
Miss A Mohammed (Tues-Thurs)	PPA Teacher
Mrs A Madhani	PPA Teacher
Mrs E Hoddy (Tues)	Yoga Teacher
Mr C Gigante	Ukulele Teacher
Mrs S Umashankar	Wonder Room Teacher
Mrs N Ali	Wonder Room LSA
Mrs N Shompa	Wonder Room LSA
Mrs K Quessou	Nursery LSA
Mrs J Savas	Reception LSA
Miss R Brown	Reception LSA
Mrs N Rodrigues	Reception LSA
Mrs S Kaur	LSA
Mrs B Bansal	LSA
Mrs P Matharu	LSA
Mrs M Rai	LSA
Mrs S Ahmed	LSA
Mrs M Choudhury	LSA
Mrs R Hoosein	Support Assistant & SMSA
Mrs H Chowdhury	SMSA
Mrs D Hira	SMSA
Mrs N Khan	SMSA
Mrs A Kumar	SMSA
Mrs R Khera	SMSA

Specialist Staff

Ros (Weds)	Therapist (ESCP)
Rachel (Thurs)	Therapist (Chance Arts)

Inclusion & Safeguarding

<p>Ms Emma Coutts Safeguarding Lead Designated Safeguarding Lead</p>	<p>Mrs S Dhaliwal Acting Headteacher</p>	<p>Miss Tracy Medical Conditions Coordinator</p>
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At Clifton Primary School, our priority is to protect children and keep them safe. Our aim is to work together with families for the benefit of children. Schools must follow laws and guidance that are set out by the government designed to protect children. These laws and guidance are not designed to unsettle families, but instead to offer support and guidance.

If you have any concerns or questions, please talk to someone, we are happy to speak to you and to explain anything you may not understand.

Medical Conditions

If your child has an illness or allergy you must inform us on their application form before they start. If your child has an allergy, they will need anti histamine medication and 2 x Epi Pens in school at all times. Please bring these in to Miss Tracy.

If your child has asthma, they will need 2 x inhalers in school at all times.

If your child has a medical appointment, please inform the office by providing them with your appointment letter.

Transition to school

Home Visits

We will visit you and your child at home before your child starts school. This is so we can get to know you and your child better so that they have the best possible start at school.

Communication between Previous Educational Settings

If your child has attended another educational setting, one of Senior members of staff will make contact with them to ensure we know everything about your child in order to make their start as smooth as possible.

Collection Lists

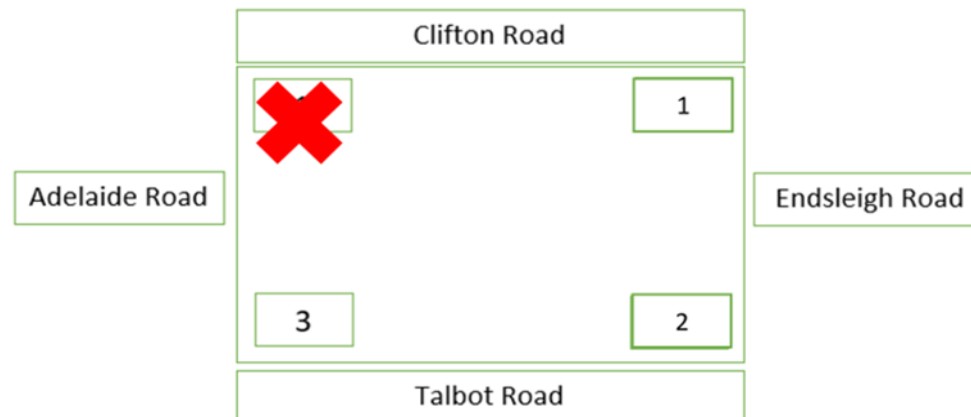
Only adults on the class collection list will be allowed to collect your child, call the school office to add on more adults on 0208 574 5712 or email admin@cliftonprimary.ealing.sch.uk

Year 5/6 Walk Home Alone

If your child is in Year 5 or Year 6 and you would like them to walk home alone, please complete a walking home alone form which can be obtained from the school office.

School Drop off and Collection

	Start Time Sat Down Read- ing	Finish Time On the play- ground	Drop Off Location	Entrance Door	Parent/Carer Enter/Exit for Collection	Line Up for Collection
Nursery	8.40am - 11.40am 12.25pm – 3.25pm		Gate 2	Nursery Door	Gate 2	Gate 2
Reception	8.45am	3.15pm	Gate 2	Reception Doors	Gate 2	Reception Outdoor Area
Year 1	8.45am	3.15pm	Gate 1, 2 or 3	White Door in Reception Out- door Area	Through gate 1 Wait on the playground	In front of Fire Evacuation Year Group Signs
Year 2	8.45am	3.15pm	Gate 1, 2 or 3	Closest door to classroom	Leave via gate 3	Under canopy next to Clifton downstairs hall
Year 3	8.45am	3.15pm	Gate 1, 2 or 3			Under canopy next to water fountains
Year 4	8.45am	3.15pm	Gate 1, 2 or 3			Against library wall, next to basketball hoop
Year 5	8.45am	3.15pm	Gate 1, 2 or 3			Inside the Green Zone
Year 6	8.45am	3.15pm	Gate 1, 2 or 3			
Wonder Room	8.45am	3.15pm	Gate 1, 2 or 3			Playground door



Our School Day

Nursery

All Nursery pupils should be dropped off and collected from the Nursery entrance on Talbot Road

8.40am - Morning session begins

11.40am - Morning session ends

12.25pm - Afternoon session begins

3.25pm - Afternoon session ends

Reception

8.45am - School begins

11.30am - Lunch starts

12.30pm - Lunch finishes

3.15pm - School ends

Year 1, 2 & 3

8.45am - School Begins

11.30am - Lunch (1hour)

2.00pm - Afternoon Break (15mins)

3.15pm - School Finishes

Year 4, 5 & 6

8.45am - School Begins

10.30am - Morning Break (15mins)

12.30pm - Lunch (1hour)

3.15pm - School Finishes

Lunch

You have the option to provide your child with a healthy packed lunch which must be brought in with the child in the morning or you may choose for your child to have a hot school meal. Currently the government are providing ALL primary aged children with free lunch at school so parents do not need to pay for their meal .

Packed lunch

According to [NHS choices](#) a balanced lunchbox should contain:

- Starchy foods like bread, rice, potatoes or pasta
- Protein foods like meat, fish, eggs or beans
 - A dairy item, like cheese or yogurt
- Vegetables or salad and a portion of fruit



School meals

ISS is our catering provider; they ensure there is a healthy hot meal everyday in our school kitchen. There is always a choice of Halal, Non Halal and Vegetarian Meals to choose from.

Visit our website for further information and to view the menu.

Fruit and milk



Children have access to free fruit everyday when in reception. If your child is under 5 years old, they can also have free milk. Once your child turns 5, if you would like them to still have milk there is a charge and you will need to register with Cool Milk; <https://customers.coolmilk.com/V2/register/>

We are on a mission to be a nut free school



Please ensure that nuts or nut products are not brought into school in lunch boxes. Please also avoid feeding your children nut products for breakfast such as peanut butter or chocolate spread. This includes foods like:



Communication between the school and parents - Arbor

We are an environmentally friendly school and we communicate with parents/carers using Arbor.

We are also a cashless school so all school payments are made via Arbor.

All parents/carers will need to have the Arbor application downloaded on their phone to be able to:

- Book a parent evening slot
- Receive the bi-weekly schools newsletter
- Book extra-curricular clubs
- Give permission for school trips
- Pay for school trips
- Receive information/updates


Once your child has started school; you will receive

communication directly from Arbor explaining how you register for this service. You will need to download the APP from your Application store and log in.

Please keep us updated with your mobile numbers as we also send text messages such as emergency closures, trip reminders, club changes notification etc.

If you need any help with logging in or downloading the app, please do not hesitate to contact the School Office!

We also have a school Instagram page where you can keep up with news and updates! →



The Arbor App is here!

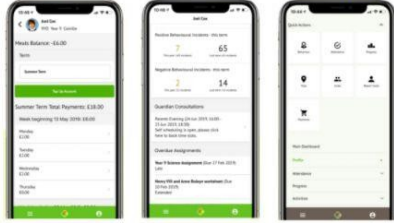
We are now using the **FREE** Arbor App for Communications and Payments.

Make sure you download and install the app to keep up to date with everything happening at school!

Make payments on the go

Get live updates from the school

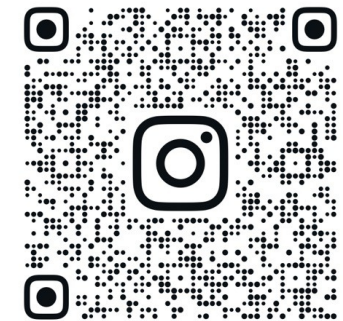
Access all of your info in one place



GET IT ON Google Play

Available on the App Store

For more information, contact the school office



@CLIFTONPRIMARYSOUTHALL

School Uniform

At Clifton we have an 'active' school uniform based on feedback from staff, parents and pupils. Wearing an active school uniform means that staff can take advantage of key points in the school day to get the pupils active. This might be through doing the daily mile, having some time in the fitness garden or taking part in an online fitness video alongside their two PE lessons per week which are 1 hour each.

In order to support you with keeping the costs low for school uniform, we have created a table below which gives example images of our school uniform and where you can buy them items. The majority of the items can be found in supermarkets and high street shops. There are only two items which are branded with the school logo and can be bought from:





Fashion Mark (opposite the police station on Southall Broadway)- Fashion Mark, 18 High Street, Southall





OR <https://myclothing.com/My Clothing - Clifton Page>

Children do not have to wear the branded versions. It is not necessary for pupils to bring expensive rucksacks, book bags, pencil cases or stationary to school. We provide the pupils with all the stationary they need.



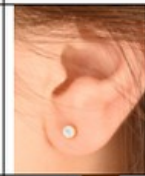
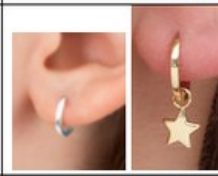



Please ensure you label all of your child's uniform so that if any of it is misplaced, we can identify them easily. You can write your child's name on or purchase sew on name tags.

Active School Uniform	Other Items
<ul style="list-style-type: none">• Bottle green school sweatshirt or cardigan with school logo• Bottle green school sweatshirt, v-neck or cardigan without the school logo• Plain white polo shirt• Plain white t-shirt (long or short sleeves)• Plain grey, black or bottle green tracksuit bottoms• Plain grey, black or bottle green leggings (long leggings or cropped leggings)• Plain grey, black or bottle green sports shorts or legging shorts (not fashion or denim)• Green Gingham Playsuit• Plain grey, black or bottle green skort• Plain black trainers	<ul style="list-style-type: none">• Bottle green book bag with or without school logo• Water Bottle

Where to Buy School Uniform?		
Item Name	Photo	Location
Clifton Logo Sweatshirt or Cardigan		Fashion Mark, 18 High Street, Southall
Bottle green sweatshirt, v-neck or cardigan without the school logo		Tesco Sainsburys Asda Marks and Spencer Matalan Other high street clothes shops, e.g. H&M, Primark, Next etc...
Plain White Polo Shirt Plain White T-Shirt (long or short sleeves)		
Bottle green book bag without the school logo		Amazon Ebay

<p>Green Gingham Playsuit</p> <p>The bottom of the playsuit are shorts and not a skirt.</p>		
<p>Plain grey, black or bottle green skort</p> <p>A skort is a cotton skirt with shorts attached underneath.</p>		<p>These are the only item that might be tricky to get hold of in shops and are best bought online. Some of the shops above sell them in addition to the places below: Amazon</p>
<p>Plain black trainers</p>		<p>Anywhere that sells children's shoes/trainers</p>
<p>Bottle green book bag with the school logo</p>		<p>Fashion Mark, 18 High Street, Southall</p>

<p>Plain grey, black, or bottle green tracksuit bottoms</p>	
<p>Plain grey, black or bottle green leggings (long or cropped ¾ length)</p>	
<p>Plain grey, black or bottle green sports shorts or leggings shorts</p>	

Item	Health and Safety	
		
<p>Earrings – studs only.</p>		
<p>Karas – can be worn in school but should be removed for full PE lessons for covered with a sports band</p>		
<p>Necklaces – religious necklaces can be worn but must stay tucked under school uniform</p>		
<p>Black Trainers</p>		

Autumn Term 2025

Monday 1st September – INSET Day (School closed to pupils)

Tuesday 2nd September – Pupils return to school

Monday 27th October – Friday 31st October – Half Term

Monday 3rd November – INSET Day (School closed to pupils)

Tuesday 4th November - Pupil's return to school

Friday 12th December – Last day of term

Monday 15th December – INSET Day (School closed to pupils)

Tuesday 16th December – INSET Day (School closed to pupils)

Wednesday 17th December – Occasional Day (School closed)

Thursday 18th December – Occasional Day (School closed)

Friday 19th December - Occasional Day (School closed)

Monday 22nd December – Friday 2nd January – Christmas Holidays

Spring Term 2026

Monday 5th January – Pupils return to school

Monday 16th February – Friday 20th February – Half Term

Monday 23rd February – INSET Day (School closed to pupils)

Tuesday 24th February – Pupils return to school

Friday 27th March – Last day of term

Monday 30th March – Friday 10th April – Easter Holidays

Summer Term 2026

Monday 13th April – Pupils return to school

Monday 4th May – Bank Holiday (School Closed)

Monday 25th May – Friday 29th May – Half Term

Thursday 23rd July – Last day of term

- Taking children on holiday or out of school during term time is against the law.
- We understand that holidays during term time may cost less money, but it is still against the law.
- The school is not allowed to authorise absence during term time, unless there are exceptional reasons.
- If you do not let us know why your child is not in school their absence will be marked as unauthorised.
- Taking unauthorised holidays could result in a penalty notice from the Local Authority